



## AT FIRST STREET INSURANCE AGENCY WE RESPECT YOUR PRIVACY

### This privacy notice is being sent on behalf of FIRST Street Insurance Agency

We recognize our obligation to keep information about you secure and confidential. ***It's important for you to know that we do not sell your information to anyone. We restrict access to nonpublic personal information about you to those representatives and employees who need to know that information to provide products or services to you.*** We also maintain physical, electronic, and procedural safeguards to guard your nonpublic personal information. This notice describes how we handle your financial and personal information we collect in doing our business.

FIRST Street Insurance Agency collects nonpublic personal information about you from applications and other forms that we receive from you and through oral and e-mail communications.

As permitted by law, we may share information with third parties when necessary in order to provide the services you seek from us.

The information that FIRST Street Insurance collects about you will not be disclosed within our offices if you notify us that you do not want the information used in any capacity other than the one in which you have dealt with us. If you wish to opt out, it will prevent the disclosure of your information regarding additional business pursuits within our agency. For example, if we have served you concerning life or medical insurance needs, we would not be able to discuss long-term care protection with you without first getting your permission. If you wish to opt out of such disclosure, please call Lorrie Layman at FIRST Street Insurance Agency (408) 295-5472 x224 or email her at [admin@FirstSIA.com](mailto:admin@FirstSIA.com).

Should one of our agency owners terminate their relationship with the others, information that has been disclosed by one to the other may be retained by both if they have so agreed as a part of a transfer of such portion of the business as was previously handled by the agent.

We may also provide nonpublic personal information about you to nonaffiliated third parties as permitted by law. An example of this would be the sharing of your information with an insurance company in order to process your business.

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